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2.12 Contact with Media and Reporters

Saint Mary's College of California

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On occasion, reporters for media, including newspapers, magazines, radio stations, websites or television stations, may contact College staff members directly instead of working through the College’s administrative departments designed to coordinate responses to such inquiries (i.e., the College Communications and/or Sports Information offices). Only designated representatives of the College are authorized to make public statements on behalf of the College. The College Communications Office is available to assist individuals who receive press inquiries, and all employees are urged to promptly notify that office when they receive media inquiries.