

Undergraduate Student Handbook

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Public Safety Policies

Saint Mary's College of California

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Public Safety Policies

Public Safety is responsible for safety and security programs, crime prevention, parking control, lost and found and escort services on campus property. Public Safety officers patrol the campus; respond to reports of crimes, fire alarms, medical emergencies and requests for assistance; and enforce campus traffic and parking regulations. While the Moraga Police Department is the official governmental law enforcement agency for the Saint Mary's campus, the Department of Public Safety, as a non-sworn security organization, provides the day-to-day, 24-hour security and safety presence on campus. The College requests that all crimes be reported to the Department of Public Safety at 925-631-4282. While the Department of Public Safety contacts the Moraga Police Department for further investigation and follow-up on criminal matters as appropriate, all victims of crimes retain the right to contact the Moraga Police Department directly for any criminal matter.

Traffic and Parking

Parking and vehicle use regulations are designed to provide for orderly parking as well as the safe flow of traffic on campus. Operators of vehicles (including, but not limited to, cars, trucks, motorcycles and scooters and bicycles) on campus are expected to safely operate their vehicle while maintaining a maximum speed of 15 mph and observing all College traffic rules and regulations. Recreational vehicles (RVs) are not permitted on campus without prior written approval from the Director of Public Safety. The rules and regulations include, but are not limited to: yielding to pedestrians, obeying traffic signs and devices, complying with all California vehicular regulations (e.g. wearing safety belts, wearing helmets, driving under the influence), non-entry or storage in any building, and removal of vehicles from campus at the end of the academic year. **All vehicles entering campus are subject to search.**

Bicycles, scooters, skateboards, "hover" boards and any other conveyance not used to accommodate a disability are prohibited from covered walkways and breezeways. Non-motor conveyances of these types are allowed on sidewalks only if used safely and in consideration for the flow and density of pedestrian traffic.

All non-visitor motor vehicles on campus must be registered with the Department of Public Safety and must properly display the appropriate parking permit at all times. For information on obtaining a parking permit, please visit the Public Safety webpage at: stmarys-ca.edu/public-safety. Daily visitor parking permits may be obtained at the Front Gate kiosk. Violation of these regulations may result in violation notices, vehicle immobilization, towing, loss of parking privileges and referral to the student or staff discipline process. At its discretion, the College may remove and impound motor vehicles or bicycles blocking the entry or exit of any building on campus, if found improperly parked or abandoned.

The fines parking and traffic violations are paid at the Business Office or may be appealed within fourteen (14) days from issuance. Appeals are handled on-line at: stmarys-ca.edu/public-safety. Fines not paid or appealed within 14 days will be doubled and placed on the student's term bill. Failure to pay fines also subjects a vehicle to being immobilized, typically with a tire boot. Vehicles that are immobilized are assessed a \$50.00 immobilization fee in addition to any other fines for violation of parking regulations. The tire boot/immobilization device is not removed

from the vehicle until the fee and all fines are paid to the Business Office. Vehicles that are towed from campus are done so at the owner's expense.

Contact the Department of Public Safety for more detailed information concerning campus parking and vehicle use regulations. Parking information can be found on the Public Safety website:

<http://www.stmarys-ca.edu/public-safety>

Clery and Sex Offender Notice

As provided by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Saint Mary's College of California, through its Department of Public Safety, annually provides notice and makes available copies of the Annual Security & Fire Safety Report, to the campus community, prospective students, employees and the public. The Report includes statistics for the previous three calendar years concerning crimes and incidents which occurred on campus, in off-campus buildings, property owned or controlled by the College, or on public property adjacent to campus, that were reported to campus security authorities or local police. The Report also provides campus policies and practices concerning security, how to report sexual assaults and other crimes, crime prevention efforts, policies/laws governing alcohol and drugs, victims' assistance programs, student discipline, College resources, and other matters. The Annual Security & Fire Safety Report is available electronically at: <http://www.stmarys-ca.edu/public-safety>. Request a copy via telephone at: 925-631-4282. Request a copy by mail at:

Department of Public Safety
101 Assumption Hall
1928 Saint Mary's Road
Moraga, CA 94575-3111

In addition, as provided by the Campus Sex Crimes Prevention Act, the Contra Costa County Sheriff's Office maintains a Megan's Law database of sex crime offenders. Information may be obtained through the California Department of Justice website which lists designated registered sex offenders in California at: <http://www.meganslaw.ca.gov>

Impounding of Prohibited Materials or Equipment

The College may impound materials specifically prohibited by the Code, College policy or law. The College may also impound equipment used in a dangerous manner or in violation of the Code or other College policy, including but not limited to kegs, drug paraphernalia, skateboards, "hover" boards and instruments of potential violence. Once equipment is impounded, the individual will lose all further privileges of use or possession of such equipment or similar equipment on College property permanently. Prohibited materials or equipment may be destroyed without remuneration.