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## 4.3 Administrative Facilities

Saint Mary's College of California

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### **4.3 ADMINISTRATIVE FACILITIES**

#### **4.3.1 MISSION AND MINISTRY CENTER**

The Mission and Ministry Center gives expression to and fosters the Catholic Lasallian heritage and mission at Saint Mary's College. The professional staff and student leaders provide leadership for and support to the College's articulation of the Catholic and Lasallian identity in the context of a liberal arts education and given expression in the five Lasallian Core Principles: Faith in the Presence of God, Concern for the Poor and Social Justice, Quality Education, Inclusive Community, and Respect for All Persons. The six Core Areas of the Mission and Ministry Center include Faith Formation, Lasallian Mission, Liturgy and Prayer, Justice and Education, Residential Ministry, and Retreats and Vocation. The Mission and Ministry Center is located next to the Chapel along the Arcade. Call (925) 631-4366.

#### **4.3.2 HEALTH AND WELLNESS CENTER**

The Health and Wellness Center is located on the ground floor of Augustine Hall. The staff is not authorized to treat faculty or staff, except to administer care in the event of an emergency until further medical care can be arranged. Information pertaining to health and wellness is displayed in the form of brochures and is available to those interested. The staff is also available to assist with referrals to off-campus medical support entities if needed.

All injuries must be reported to the Human Resources office. Except for emergency treatment, an authorization must be obtained before treatment can take place. The Human Resources office and the Workers Compensation carrier are the only ones who can authorize treatment. For emergency services call 911.

Employees are not allowed to transport injured workers. If the employee is unable to drive and if no near relative can be located, American Medical Response West Ambulance Company should be contacted at 1-800-540-3066.

#### **4.3.3 COUNSELING CENTER**

The Counseling Center's services include individual, couple, or group counseling, consultation and classroom presentation. Trained staff assist with personal problems, such as relationship issues, decision-making, sexuality issues, stress and anxiety, substance abuse and addiction, eating problems, self-esteem and motivation, depression, and peer and academic pressures. If faculty need guidance in identifying students who may benefit from counseling, a brochure, *Helping and Referring the Distressed Student*, is available at the Counseling Center, which is located on the ground floor of Augustine Hall. The Center's summer services include consultation, training and referral only.

### **5. STUDENT AFFAIRS POLICIES OF INTEREST TO THE FACULTY**

See *Student Handbook*, available on-line or in the Office of the Vice Provost for Student Life.