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## 6.1 Campus Communication

Saint Mary's College of California

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## **6.1 Campus Communication**

The College offers various means of communication with the campus community as a whole, about events taking place, changes in benefits and handbooks, required or voluntary training, new employees and employees leaving, and other College-related matters. While broadcast email has been used extensively, an unfortunate result is excessive emails in employees' inboxes. The College encourages the community to use the weekly "Campus News" for announcing events and staff changes which can link to the appropriate College website for more information. Announcement information can be sent to the College Communications department by Thursday morning for inclusion in the following Monday's bulletin. For more information contact College Communications.