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8.1 Time Off Work Policies

Saint Mary's College of California

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8.1 Time Off Work Policies

A new employee begins accruing paid time off upon hire, and can use it right away. Saint Mary's policy concerning paid time off (e.g., holidays, sick leave, vacation) is that when an employee is entitled to pay from the College or other sources (state disability insurance, workers' compensation, long-term disability), he/she is not entitled to receive payments greater than he/she would receive if working regular hours.