

# Undergraduate Student Handbook

---

Volume 2017 2017-2018

Article 2

---

9-2017

## Table of Contents

Saint Mary's College of California

Follow this and additional works at: <http://digitalcommons.stmarys-ca.edu/undergrad-handbook>

---

### Recommended Citation

Saint Mary's College of California (2017) "Table of Contents," *Undergraduate Student Handbook*: Vol. 2017 , Article 2.

Available at: <http://digitalcommons.stmarys-ca.edu/undergrad-handbook/vol2017/iss1/2>

This Table of Contents is brought to you for free and open access by the SMC Handbooks at Saint Mary's Digital Commons. It has been accepted for inclusion in Undergraduate Student Handbook by an authorized editor of Saint Mary's Digital Commons. For more information, please contact [digitalcommons@stmarys-ca.edu](mailto:digitalcommons@stmarys-ca.edu).

## TABLE OF CONTENTS

<b>Saint Mary's College Mission Statement</b> .....	5
<b>Student Life Mission Statement</b> .....	5
<b>Undergraduate and Graduate Student Code of Conduct</b> .....	5
Preamble.....	5
Article I: Definitions.....	5
Article II: Code of Conduct Authority.....	8
Article III: Proscribed Conduct.....	8
Jurisdiction of the Code of Conduct.....	8
Conduct – Rules and Regulations.....	9
Violation of Law and College Discipline.....	12
Article IV: Code of Conduct Procedures.....	13
Reports of Conduct and Student Discipline Hearings.....	13
Hearing Process.....	13
Administrative Hearings .....	15
Peer Conduct Council .....	16
Investigations and Disciplinary Hearing Boards .....	17
Rights of Complainant/Rights of Respondent.....	20
Sanctions.....	21
Interim Suspension/No Contact Directive.....	23
Appeals.....	24
Article V: Interpretation and Revision.....	26
Article VI: Record Retention.....	26
<b>College and Student Life Policies</b> .....	27
Alcohol and Other Drugs Policy.....	27
Alcohol Regulations - Prohibited Conduct.....	31
College Responses for Alcohol.....	31
Illegal Drug Regulations - Prohibited Conduct.....	33
College Responses for Illegal Drugs.....	33
Guidelines for Events Where Alcohol Will Be Available.....	34
Amorous Relationships.....	36
Behavioral Intervention Team.....	38
Bias Incident Response.....	39
Cohabitation Policy.....	43
Community Assembly.....	43
FERPA Policy (Family Educational Rights and Privacy Act of 1974) .....	44
Film Policy .....	47
Good Neighbor Policy.....	48
Good Samaritan Policy.....	48
Health and Wellness Center Policies.....	49
Medical History and Immunizations.....	49
Health Insurance Coverage.....	50
“Think About It” Online Training.....	50
Housing and Residential Procedures.....	50
Damage/Loss to Personal Property.....	50
Checking In.....	50
Checking Out.....	50
Gender Inclusive Housing.....	51

Housing over Breaks and Holidays.....	51
Housing Assignments.....	51
Eligibility for Room Selection.....	52
Keys.....	52
Reassignment.....	52
Room Changes.....	53
Room Condition Reports.....	53
Intramural Field Noise Limitations from Specific Sources.....	53
Library Quiet Hours Policy.....	54
Missing Student Procedure.....	54
Non-Discrimination Disclosure.....	55
Parental Notification.....	55
Pregnant and Parenting Student Resources.....	56
Public Safety Policies.....	57
Traffic & Parking.....	57
Clery & Sex Offender Notice.....	58
Impounding of Prohibited Materials or Equipment.....	58
Residential Living Policies.....	58
Fire Safety/Balconies & Breezeways.....	59
Smoking.....	59
Cooking & Microwaves.....	59
Furniture.....	59
Garbage.....	60
Hall Sports/Recreation.....	60
Noise.....	60
Noxious Odors.....	60
Prohibited Items.....	60
Right of Entry.....	61
Room Decorations.....	61
Room Occupancy.....	61
Visitation and Overnight Guests.....	61
Social Events Policy.....	62
Social Media Statement.....	62
Solicitation, Distribution and Advertising Policies.....	63
Copyright/Use of College Name & Logo.....	63
Posting Policy.....	63
Painting the SMC.....	65
Solicitation & Commercial Activity.....	66
Fundraising Policy.....	66
Student Complaints Policy and Procedure.....	66
Student Disability Services.....	68
Accessibility.....	68
Requesting Accommodations.....	68
Service Animal and Assistance (Emotional Support) Animals Policy.....	69
Student Services Policies.....	71
ID Cards.....	71
Media Policy.....	71
Technology Use Policy.....	71
Title IX: Prohibiting Gender-Based Discrimination.....	72
Policy Prohibiting Discrimination, Harassment, Sexual Assault, Sexual Misconduct, and Retaliation.....	73
Definitions-Violations of College Policy .....	73
Intimate Partner Violence.....	73
Non-Consensual Sexual Contact.....	74

Sexual Assault.....	74
Sexual Misconduct.....	74
Stalking.....	75
Warning Signs of Unhealthy Relationships and Abusive Behavior.....	76
Consent.....	78
Sanctions.....	79
Reporting Procedures and Resources for Addressing Complaints of	
Discrimination and Harassment.....	80
Retaliation and/or Violation of Interim Protections.....	81
College and Community Resources.....	81
Sexual Violence Educational and Prevention Activities.....	83
Risk Reduction Tips (includes Bystander Intervention).....	84
Tobacco.....	85
Vendors.....	85
Whistleblower Policy.....	86
Withdrawals and Leaves of Absence from the College.....	88
<b>Academic Policies.....</b>	<b>92</b>
Academic Standing.....	92
Academic Honor Code.....	94
Pledge.....	94
Principles of Action.....	94
Violations.....	95
Oversight and Sanctions.....	96
Honor Review Boards.....	98
Sanctions.....	98
Procedures for Suspected Violations.....	100
Final Responsibility.....	102
Turnitin Policies and Procedures.....	102
Academic Appeals Process.....	103
Class Attendance.....	105